



TEXAS TECH UNIVERSITY SYSTEM
Facilities Planning and Construction™

REQUEST FOR QUALIFICATIONS

PUBLIC ART

Museum of Texas Tech University/National Ranching Heritage Center

Texas Tech University

Lubbock, Texas

DEADLINE FOR SUBMISSION OF QUALIFICATIONS

3:00 PM, CDT, Wednesday, April 2, 2025

Facilities Planning and Construction
Texas Tech University System
Box 42014
Lubbock, TX 79409
Phone: 806-742-2116

The Texas Tech University System is an Equal Opportunity Employer and encourages all Historically Underutilized Businesses to participate.

Article 1. Request For Qualifications in Public Art

- 1.1 The Texas Tech University System (Texas Tech) seeks Statements of Qualifications from Professional Visual Artists for the Project described below. Through the percent-for-art program, Texas Tech seeks to enrich the cultural and intellectual life of its campuses by building a collection of public art created by leading artists of our time.
- 1.2 The selected Artist will contract directly with Texas Tech to successfully complete the full scope of the Project within the Project budget and on schedule. This Request for Qualifications (RFQ) provides information on the Project and information to aid in preparing responses to this RFQ.
- 1.3 Texas Tech will evaluate the inquiries, determine whether an Addendum is required, and issue an appropriate response. Questions, answers, and Addenda issued related to this RFQ, if any, will be posted on the State of Texas Electronic State Business Daily (ESBD) website (<http://www.txsmartbuy.com/sp>). Google Chrome is the recommended browser for accessing this website. Only those responses to questions made by formal written Addenda shall be binding. Oral and other interpretations or clarifications will be without legal effect.
 - 1.3.1 NOTE: It is the responsibility of the Respondent to periodically check and review the ESBD website for revisions and acknowledge all posted Addenda. For any problems encountered with the ESBD website, contact Ms. Alexis Henry, TTUS Contract Administrator, at alexis.henry@ttu.edu.
- 1.4 **Texas Tech University System Facilities Planning and Construction (FP&C) is not responsible for the accuracy or comprehensiveness of information provided by other Texas Tech officials or other agencies. Artists should not rely on information obtained from sources other than the Program Director listed below.**
- 1.5 **Texas Tech reserves the right to waive any or all formalities. This RFQ does not commit Texas Tech to select a Respondent or to award a Contract to any Respondent. Texas Tech reserves the right to accept or reject, in whole or in part, any Proposal it receives pursuant to this RFQ. Submissions which are qualified with conditional clauses or alterations or items not called for in this RFQ, or irregularities of any kind, are subject to disqualification by Texas Tech at its option. If Texas Tech receives fewer than three (3) responses, Texas Tech has the right to reissue this RFQ in order to gain additional respondents.**
- 1.6 Except as provided in this RFQ and as otherwise necessary for the conduct of existing Texas Tech business operations, Respondents are expressly and absolutely prohibited from engaging in communications with Texas Tech Personnel who are involved in any manner in the drafting of this RFQ, in the review or evaluation of the Submission, in selection of a Contractor, or negotiation or formalization of a Contract. If any Respondent engages in conduct or communications that Texas Tech determines is contrary to the prohibitions set forth in this section, Texas Tech may at its sole discretion, disqualify the Respondent and remove the Submission from consideration.

Article 2. Project Information

Project:	MoTTU/NRHC Public Art
Institution:	Texas Tech University
Location:	Lubbock, TX
Texas Tech Public Art Director:	Emily Wilkinson (emily.wilkinson@ttu.edu)
Completion Date	2026

Project Budget: \$145,000 (**All Inclusive**)

The Project budget amount is inclusive of all costs associated with this Public Art project including, but not limited to, artist fees, other consultants' and Subcontractors' fees, insurance conforming to Texas Tech standards, engineering, materials, fabrication, transportation, installation (including any site modification), and post-installation documentation. **There is a potential that the budget could be increased to a total of \$300,000.**

NOTE: Artists submitting from outside of the United States may be subject to a thirty percent (30%) tax withholding from the Internal Revenue Service (IRS).

Project Scope: Texas Tech University System seeks to commission a professional Artist to create a site-specific exterior sculpture(s) to be placed in between the Museum of Texas Tech University and the National Ranching Heritage Center.

Safety is imperative; durable, low-maintenance materials are recommended to withstand West Texas' intense weather conditions. Ideal submissions will create an art piece that provides a visible separation between the two institutions. Artists should think of the missions of both institutions and create a piece that can speak to both. This art installation will not only serve as a beacon in the area but will also give passersby visual interest as they walk between the two institutions.

Although this piece will provide a visual separation between the two institutions, there should be an element of transparency in the piece. Visitors are traveling between two different institutions. This artwork should help the transition from one space to the next without blocking the two institutions from each other. The art piece may need to be abstracted to address the mission of each institution. Photos of the location are attached.

Submitting artists should consider lighting and other elements that will draw attention to the sculpture at various times throughout the day. They may also want to consider finding ways to make the piece interactive. Water features are highly discouraged.

Public art near this location includes "Red Tail" by Peter Mangan (<https://ttuspublicart.com/collection/red-tail/>) and "What the Wind and Grass Have Seen" by Paul Reimer (<https://ttuspublicart.com/collection/what-the-wind-and-grass-have-seen/>). See photos and information about the public art at the included links.

Any concepts that may be considered polemic or political should be avoided.

In order to be considered, submissions must comply with the requirements outlined in this document. Objects that are mass-produced or of standard manufacture are not eligible for consideration.

Design Proposal Stipend: Selected finalists will receive a maximum of \$2000* for travel and design fees following the submission and presentation of a Design Proposal and a model.

NOTE: *Artists submitting from outside of the United States may be subject to a thirty percent (30%) tax withholding from the Internal Revenue Service (IRS).

Article 3. Background

3.1 Texas Tech University

3.1.1 Founded in 1923 as Texas Technological College, Texas Tech University has the distinction of being the largest comprehensive higher education institution in the western two-thirds of the state of Texas. Texas Tech’s campus boasts a strong tradition of Spanish Renaissance architecture, characterized by light-colored brick structures with stone accents and red tile roofs. More information about the architectural standards of Texas Tech can be found at www.fpc.ttu.edu/fpcweb/vendor/architectureguidelines.jsf.

3.2 Texas Tech University System Public Art Program

3.2.1 The Texas Tech University System’s Public Art Program was initiated by the Board of Regents as an investment in the campus environment and an extension of Texas Tech’s educational mission. The Public Art Committee, with the Executive Director of Public Art, commissions original public artworks of the highest quality, be they permanently sited, portable, or architecturally integrated. These works are funded using one percent (1%) of the estimated total cost of each new major capital project. Since 2001, the Public Art Program has commissioned or purchased artworks by some of today’s leading artists, including Deborah Butterfield, Terry Allen, Barbara Grygutis, Larry Kirkland, Bruce Munro, Jesús Moroles, James Surls, Albert Paley, and numerous others (ttuspublicart.com).

3.3 Project Background

3.3.1 **Museum of Texas Tech University:** The Museum was founded in 1929 as the West Texas Museum, just four years after the creation of what was then known as Texas Technological College (later changed to Texas Tech University). A free, public museum, the Museum of Texas Tech University is a diverse and multidisciplinary institution comprised of Anthropology, Art, Clothing and Textiles, History, Paleontology, Natural History, and 9.5 million objects. The Museum is over 200,000 square feet and features nine permanent galleries ranging from 20th and 21st-century art and southwest Indian art to the study of Biodiversity and the Ice Age to a diverse collection of dinosaurs to history. An additional 10 rotating galleries offer a culmination of exhibitions curated from the Museum’s collections and curators and traveling exhibits from around the world. To learn more about the Museum, visit <https://www.depts.ttu.edu/museumttu/>.

National Ranching Heritage Center: The National Ranching Heritage Center (NRHC) is a museum and a 19-acre historical park located on the northern boundary of the Texas Tech University campus. Their mission is to preserve and interpret the history of ranching in North America and address contemporary ranching issues. The historic structures at the NRHC have been chronologically arranged to exhibit the evolution of ranch life from the late 1700s through the mid-1900s. All the structures but one were relocated, restored, and furnished for period correctness. In addition to the 19-acre historical park, the NRHC has 42 life-size bronze outdoor art pieces and a 44,000-square-foot museum with seven galleries featuring permanent as well as temporary exhibits of art, photography and artifacts

that capture historical and contemporary Western life. To learn more about the NRHC, visit <https://ranchingheritage.org/>.

- 3.3.2 Finalists will develop a design concept that reflects the standards and culture of Texas Tech specific to the Museum of TTU/NRHC project and will prepare presentation materials, drawings, a model, and related specifications in sufficient detail and in the format required to convey the design intent.
- 3.3.3 **The commissioned Artist will be issued sets of Construction Documents and shall verify all dimensions prior to the commencement of work.**

Article 4. Commission Requirements

- 4.1 If commissioned, the successful Artist shall be responsible for the following:
 - 4.1.1 Performing all services and furnishing all supplies, material, and equipment as necessary for the design, execution, fabrication, transportation, and installation of the Work at the Site, and providing professional documentation photos and a brief artist video at the conclusion of the project.
 - 4.1.2 Submitting to Texas Tech detailed working drawings of the commissioned Work and the Site(s) in order to permit Texas Tech to carry out architectural and engineering design reviews and to certify the compliance of the Work with applicable statutes and ordinances.
 - 4.1.3 Strictly adhering to and managing the approved Project, budget, and schedule, including the submission of monthly written Progress Reports to Texas Tech.
 - 4.1.4 Bearing the entire risk of loss or damage to the Work during design, fabrication, packing, shipping, and installation.
 - 4.1.5 Providing and maintaining insurance to cover claims for damages for personal injury, bodily injury (including wrongful death), and property damage.
 - 4.1.5.1 The Artist shall require all Subcontractors to provide and maintain insurance.
 - 4.1.5.2 A complete list of insurance requirements will be provided to Project finalists.
 - 4.1.6 The Artist's design(s) should complement Texas Tech University's architectural traditions and enhance the Site's identity and use.

Article 5. Submission Requirements

- 5.1 **Submissions due: 3:00 PM CDT, Wednesday, April 2, 2025**
 - 5.1.1 Upload access will be denied after submission deadline.
 - 5.1.2 Responses submitted without a signed Attachment A Form Of Response will be disqualified as non-responsive.
 - 5.1.3 Prior to submission, Artists should check the Electronic State Business Daily site at <http://www.txsmartbuy.com/sp> (searchable by project or agency name) for any addenda that may be posted in relation to this Project. Google Chrome is the preferred browser to navigate this site.
- 5.2 Response Submittal: **All materials required for the Statement of Qualifications should be**

submitted online at publicartist.org, including a scanned signed copy of Attachment A Form of Response and images of past work. No mailed submissions will be accepted.

5.3 Tentative Schedule:

RFQ Posted	February 18, 2025
Written Inquiries Due	March 7, 2025
Responses to Inquiries Posted	March 12, 2025
Artist Submission Due	3:00 PM CDT, Wednesday, April 2, 2025
Finalist(s) Selected and Notified	May 2025
Finalist(s) Design Presentations	July 2025
Commission Awarded	late summer/early fall 2025
Project Completion	2026

5.3.1 Texas Tech reserves the right to modify this schedule as required.

Article 6. Response Requirements

- 6.1 All communication should be clearly identified with the Project Name. All Artists responding to this RFQ must submit complete responses to the information required in this section and must note any exceptions to any information required in the RFQ.
- 6.2 Submit all required materials online at **publicartist.org**, including a **signed scanned copy** of Attachment A Form of Response, noting the number of Addenda the artist has viewed (addenda can be found on the Electronic State Business Daily; see above for more information).
- 6.2.1 For issues with accessing the ESBD website, contact Alexis Henry, TTUS Contract Administrator, at alexis.henry@ttu.edu. For issues with publicartist.org, contact info@publicartist.org.
- 6.3 Responses will be evaluated based upon the Selection Criteria listed below:
- 6.3.1 Artist Resume (2 pages)
- 6.3.1.1 Include degrees held, a summary list of exhibitions/public art projects completed during the past ten (10) years, selected exhibitions/public art projects, awards, catalogues, current gallery affiliations, and grants/fellowships.
- 6.3.2 Digital Images of Past Work (5 to 15 images)
- 6.3.2.1 Images of Previous Work. Closely observe the following guidelines for the submittal of digital images:
- 6.3.2.1.1 Submit between five (5) and (15) images featuring select examples of previous public art projects with particular emphasis on works of a similar scope or utilizing similar techniques.
- 6.3.2.1.2 Include the artist name, the year, location, media, and budget of featured artwork. Describe the project concept in one (1) to two (2) sentences maximum.

- 6.3.2.1.3 Do NOT include proposed pieces that were not accepted. Only submit work that you have created or that is in process.
- 6.3.3 Artist Statement (up to 500 words)
 - 6.3.3.1 Describe the conceptual basis for your body of work **as a whole** (limit to 500 words). In a separate paragraph, explain your experience working with architectural, engineering, and design specifications and drawings.
- 6.3.4 Letter of Interest (500 words)
 - 6.3.4.1 Describe your initial impressions of and projected approach to this public art project (limit to 500 words). Specifically, address your thoughts on location and medium. If applicable, discuss any projects for which you used a similar approach.
- 6.3.5 References (3 required)
 - 6.3.5.1 Include phone numbers **and email addresses** for at least three (3) professional references.
- 6.3.6 Attachment A (Cover Sheet – REQUIRED BY THE STATE OF TEXAS)
 - 6.3.6.1 Include name, address, telephone, email, and website (if applicable) of the ARTIST to receive all Project information, or any official correspondence relating to the Project. Reference the project name, MoTTU/NRHC Public Art, on all correspondence.
- 6.3.7 Concept Sketch (Optional)
 - 6.3.7.1 Although a concept sketch is NOT REQUIRED, Artists have requested a space for this on previous projects. If you have created one, you can upload it here.
- 6.4 Texas Tech reserves the right to request additional information from individual Artists.

Article 7. Evaluation Criteria

- 7.1 Texas Tech will select the Artist that best meets the requirements, based on the information contained in their response to the Request for Qualifications, any reference checks conducted, and the information presented during any interviews conducted as part of the selection process.
- 7.2 Specifically, in the selection of finalists, Texas Tech University System and its University Public Art Committee will review and consider the following:
 - 7.2.1 The conceptual basis for the Artist’s body of work as defined in the written statement;
 - 7.2.2 The quality – technical and aesthetic – of the Artist’s past work as represented in the image submissions;
 - 7.2.3 The experience of the Artist in successfully designing, fabricating, administering, and completing public art projects and/or custom architectural elements on time and in budget;
 - 7.2.4 The Artist’s training and education; and
 - 7.2.5 The quality and comprehensiveness of the submission package.
- 7.3 After evaluating the Artists’ submissions, Texas Tech will narrow the pool of applicants to approximately two (2) to five (5) finalists to develop a design and model for presentation to the

University Public Art Committee in Lubbock, TX. Each finalist will be paid a stipend not to exceed \$2000 for the development of their Design Proposal and to facilitate travel for the presentation. The model will not be returned to the Artist if they are selected.

- 7.4 The Design Proposals will be subject to review and acceptance by Texas Tech’s University Public Art Committee, Texas Tech’s Athletic Department, the President of Texas Tech University, and the Chancellor of the Texas Tech University System.

Article 8. Miscellaneous

- 8.1 American Iron and Steel
- 8.1.1 To the extent an Agreement relates to a Project as defined in Texas Government Code §2252.201(5) (a project to construct, remodel, or alter a building, structure, or infrastructure; to supply material for such a project; or to finance, refinance, or provide funds for such a project), and no exemption in Texas Government Code §2252.203 applies, any iron or steel product produced through a manufacturing process and used in the project that is the subject of an Agreement must be produced in the United States (as defined in Texas Government Code §2252.201(4)).
- 8.2 Compliance with Texas Government Code § 2274.002
- 8.2.1 Contractor verifies it 1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and 2) will not discriminate during the term of the Contract against a firearm entity or trade association.
- 8.3 Conflict of Interest
- 8.3.1 The Artist affirms that, to the best of its knowledge, no actual or potential conflict exists between the Artist’s family, business, or financial interests and the Artist’s services under this Agreement, and that it shall immediately inform Texas Tech regarding any possible conflict of interest that may arise.
- 8.3.2 The Artist further affirms that it shall not hire any officer or employee of Texas Tech to perform any service covered by this Agreement.
- 8.3.3 If the Work is to be performed in connection with a Federal contract or grant, the Artist shall not hire any employee of the United States Government to perform any service set forth in this Agreement.
- 8.4 Discrimination
- 8.4.1 The Artist shall not discriminate against an employee or applicant for employment with respect to hiring, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, veteran status, sex, or disability. Breach of this covenant may be considered a material breach of the Agreement.
- 8.5 Employment
- 8.5.1 Pursuant to Texas Government Code § 669.003, Artist certifies that it does not employ, or has disclosed its employment of, any former executive head of a Texas State agency or entity.
- 8.6 Health and Safety Code Chapter 161

- 8.6.1 If applicable, Artist affirmatively states that it will comply with the requirements of Texas Health and Safety Code, § 161.0085(c).
- 8.7 No Prohibited Boycott
 - 8.7.1 If applicable to this Contract, Artist agrees not to engage in any boycott prohibited by Texas Government Code §§ 2271.002, 2274.001.
- 8.8 Section Headings
 - 8.8.1 All section headings are for convenience of reference only and are not intended to define or limit the scope of any provisions of this RFQ.
- 8.9 Sex Offender Registration
 - 8.9.1 The Artist agrees to provide the notice required by Article 3 of Texas Tech University's current adopted Uniform General Conditions and Supplementary General Conditions.

Article 9. Certifications

- 9.1 The Artist and the undersigned Artist's representative represents and warrants that the Artist is a validly existing entity, in good standing under applicable law, and that each person signing on behalf of the Artist has received all necessary approvals to enter into and execute this Agreement.
- 9.2 The Artist certifies that an Agreement issued pursuant to this RFQ is not prohibited under Texas Government Code §2261.252(b) and agrees that if the Artist's certification is or becomes untrue, such an Agreement is void, and the Artist will not seek and waives its right to seek any legal or equitable remedy for past or future performance under such Agreement, including damages, whether under breach of contract, unjust enrichment, or any other legal theory; specific performance; and injunctive relief.
- 9.3 Under Section 231.006, Texas Family Code, the Artist certifies that the individual or business entity named in such an Agreement is not ineligible to receive the specified grant, loan, or payment and acknowledges that such an Agreement may be terminated, and payment may be withheld if this certification is inaccurate.
- 9.4 Under Section 2155.0061, Texas Government Code, the Artist certifies that the individual or business entity named in such an Agreement is not ineligible to receive the specified Agreement and acknowledges that such an Agreement may be terminated, and payment withheld if this certification is inaccurate.

Article 10. Procurement Process

- 10.1 This RFQ complies with all State rules and Texas Tech University System Policies. Address any questions and/or concerns about the process or any awards made from it to:

Mr. Billy Breedlove
Vice Chancellor
Facilities Planning and Construction
Texas Tech University System
Box 42014
Lubbock, Texas 79409-2014
Phone: (806)742-2116

Article 11. Form Of Response

- 11.1 See Attachment A.

Attachment A

FORM OF RESPONSE

Ms. Alexis Henry
Contract Administrator
Texas Tech University System
Facilities Planning & Construction
System Administration Building
1508 Knoxville Avenue, Suite 103
Lubbock, Texas 79409

Subject: **Public Art**
MoTTU/NRHC Public Art

Dear Ms. Henry:

Having examined the entire Request for Qualifications and other related information and being fully informed of the nature of the Work and conditions relating to its performance and completion I hereby submit my Qualifications for the above Public Art Project for the Texas Tech University System.

CONTACT INFORMATION

Firm Name:	_____
Contact Individual:	_____
Telephone No:	_____
Email Address:	_____
Address:	_____
City, State, Zip Code	_____
Website Address (if applicable):	_____
Primary Medium:	_____

ADDENDA

We have received _____ (#) Addenda prior to the submission of this Response.

Sincerely,

Signature

Name

Title

Enclosures: Apply online at publicartist.org and include a scanned signed copy of this form.